

**Natick Public Schools
Financial Assistance Program
For the 2016-2017 School Year**



You must apply yearly for financial assistance for the programs listed below. This is the only process used to qualify for assistance for these programs.

1. *Laptop Fees – All High School and Grade 8 students*
2. *ASAP/Early Riser Tuitions – Elementary and Middle School students*
3. *Inter-Scholastic Athletic Fees – High School and Middle School students*
4. *Activity Fees – High School and Middle School students*
5. *Instrumental Music Lessons – Students Grades 4 and up*

NOTE: THE DEADLINE FOR APPLYING FOR ASSISTANCE FOR THE 2016-2017 SCHOOL YEAR IS JUNE 30, 2016.

All Program Directors will receive a complete list of families who have been determined to be eligible for assistance as of the June 30, 2016 deadline, and will use this list when registering students for their 2016-2017 programs. Laptops will be automatically be issued to students in grades 8 through 12 who qualify for free assistance; families receiving reduced assistance will need to provide the reduced laptop fee prior to a laptop being issued. If you do not qualify for assistance, or if you receive a reduced fee determination (50% of fee), payment must be received per the program payment due date before the student will be allowed to participate.

If you cannot apply by the June 30th deadline due to extreme circumstances, please call the Business Office (508-647-6493 ext. 2) to request an extension. Only applications from new residents will be processed after the June 30th deadline.

Incomplete applications or applications filed without back-up documentation will be returned and thus delay the determination process. **Please note that we implemented an important change in FY15.** We now require families who filed a 2015 Federal tax return to request and **submit an IRS 2015 Tax Return Transcript** which is available for free from the IRS. **We no longer will accept your Form 1040.** A 2015 **TAX RETURN TRANSCRIPT** can be obtained by calling 1-800-908-9946 or you can order or download your transcript on the IRS website: <http://www.irs.gov/Individuals/Get-Transcript>. If requesting a copy through the mail, you will receive your transcript from the IRS within 5-10 days after your request.

In addition, you no longer need to enter dollar information on the application. The Business Office will make a determination based on all income as listed on the documents you provide. You will be notified by letter of the determination.

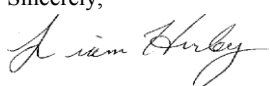
Your family will qualify for either free or reduced fee assistance if your total household income is determined to fall at or below the limits on the chart that follows:

Household Size	Yearly Income
1	\$21,978
2	\$29,637
3	\$37,296
4	\$44,955
5	\$52,614
6	\$60,273
7	\$67,951
8	\$75,647
Each additional family member, add	+\$7,696

OTHER ASSISTANCE PROGRAMS:

SCHOOL BUS FEES: Complete the Financial Assistance section on the 2016-2017 Transportation Registration Form.

FREE AND REDUCED MEALS: You must apply each school year for this program. If you do not reapply, you will be dropped from the program. An application packet will be sent home with students on the first day of school, August 31st, 2016, and will be available from each school office throughout the year.

Sincerely,

 Liam T. Hurley, Director of Finance

Natick Public Schools - Financial Assistance Application – 2016/2017 School Year

Complete this application to apply for assistance with any of the following programs: Laptop Program Fees, ASAP/Early Riser Tuitions, Inter-Scholastic Athletic Fees, Activity Fees, and Instrumental Music Lessons.



Part 1 - List the names of all family members claimed on your tax return who are living in your home along with the School and Grade for only students attending Natick Public Schools. If you are applying for a **foster child**, enter only the foster child's information. A separate application is required for each foster child.


Enter Name of person completing the application:		Enter your relationship to student(s) here:
Last Name:	First Name:	

Family or Foster Child Information			Enter Student Information Here	
Last Name	First Name	Relationship to you	Natick School Attending	2016/17 Grade

Part 2 – Foster Children - If the child listed in Part 1 is the legal responsibility of a welfare agency or court check this box, check that you have provided the required documentation in Part 4, and then complete Part 5.

Part 3 – Homeless or Runaway Children – If the child/children listed in Part 1 are Homeless or a Runaway check this box, and then complete Part 5.

Part 4 – If Parts 2 or 3 do not apply, you must file based upon your 2015 earnings and any child support, SSI, SNAP/TANF benefits or any other income sources that you are currently receiving. Check off all that apply below and then complete Part 5.

 **YOUR APPLICATION WILL BE RETURNED IF DOCUMENTATION IS NOT PROVIDED. We cannot make a determination based on NO INCOME. Do not enter dollar information. The Business Office will make a determination based on all income sources listed on the documents you provide.**

Required Documentation (as applicable)	Check if included	Check if not applicable	If applicable, but documentation is not provided, state reason (attach explanation if necessary)
1. 2015 IRS TAX RETURN TRANSCRIPT - call 1-800-908-9946 or visit: http://www.irs.gov/Individuals/Get-Transcript	<input type="checkbox"/>	<input type="checkbox"/>	
2. Alimony and Child Support Agreements	<input type="checkbox"/>	<input type="checkbox"/>	
3. Supplemental Security Income (SSI) Disability and/or Death Benefit letter documenting benefit(s) dated in 2016.	<input type="checkbox"/>	<input type="checkbox"/>	
4. Transitional Assistance Letter dated in 2016 for SNAP (Food Stamps) or TANF Benefits; to request a recent copy call: 508-661-6600	<input type="checkbox"/>	<input type="checkbox"/>	
5. Documentation for FOSTER Child (Foster children are handled as one household and are not included as a member of the family in which they are residing or in the household income of the custodial parent.)	<input type="checkbox"/>	<input type="checkbox"/>	
6. Non-custodial parent income is considered when one parent receives the tax deduction for the dependent and there is no record of child support. Provide all that are applicable as listed herein.	<input type="checkbox"/>	<input type="checkbox"/>	
7. Unearned income, gifts, donations, family support (e.g. rent free housing, money, etc) from outside of the domicile must be reported as financial support.	<input type="checkbox"/>	<input type="checkbox"/>	

Part 5 – An adult member must complete this section.

I certify (promise) that all information and documentation provided with this application is true and that all income sources have been listed. I understand that school officials may verify (check) the information provided and that if I purposely failed to provide all sources of income or have provided false information, my child(ren) may lose benefits.

Print Name _____ Sign Name _____
 Date: _____ Daytime Phone _____
 Street Address _____
 City _____ State _____ Zip Code _____

MAIL TO:	Natick Public Schools, Attn: Business Office, 13 East Central Street, Natick, MA 01760
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